

Eric Epstein
President

Litchfield County Dispatch, Inc.

Daniel Soule
Operations Manager

111 Water Street
Torrington, CT 06790
www.lcd911.com

Kevin Webb
Communications Manager

Jeffrey Liskin
QA/Training Coordinator



LCD Board of Director's Meeting – March 28, 2013

Meeting was called to order at 7:06 p.m. by President Epstein

Roll call showed a quorum was present.

A motion was made by Jim Farkas (New Hartford) and seconded by Scott Schriber (Sharon) to approve the minutes of the February meeting. Motion passed.

Public Comment: None

Correspondence: President Epstein read a letter from Brian Ohler regarding his security business and working with Regional 1 Schools in the Falls Village area.

Treasurer's Report:

- Operating Account: \$1,480,145.70
- Projects Account: \$ 983,253.80

Motion was made by Jim Schultz (Warren) and seconded by Steve Elovirta (Barkhamsted) to approve report. Motion passed.

Reports of Management: As Emailed

COMMITTEE REPORTS:

By law: Did not meet.

Executive Board: Did not meet

Finance: Did not meet.

Personnel: Management Leave Policy: A motion to adopt as presented was made and seconded (inaudible as to whom). Motion passed.
Job descriptions are being reviewed by attorney.

Protocol: Did not meet

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OLD BUSINESS:

Alternate to BOD – No report

There was much discussion about service issues related to the dispatchers and how they interact with fire and EMS personnel. The Communication Director spoke to customer service and the policies that are in place to review and correct issues.

Next fiscal budget 2013-14: A motion was made by Jim Farkas (New Hartford) and seconded by (unknown) to approve budget as presented. Motion passed.

NEW BUSINESS:

A motion was made by Ed Dorset (Morris) and seconded by Steve Elovirta (Barkhamsted) to enter into Executive Session for the purpose of Contract negotiations at 7:48 p.m.

Out of executive session at 8:16 p.m.

Motion made by Lyon, NW council of government to increase the Communications Manager salary by \$3,500 retroactive to January 1, 2013. Second by Mechare, Falls Village director. Approved unanimously.

Motion made by Lyon, NW council of governments to increase the communications manager salary by \$3,500 effective July 1, 2013. Second by Schultz, Warren director. Approved with one opposed.

Motion to adjourn by Litchfield, second by warren at 8:20 p.m. Motion passed.