

Eric Epstein
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LCD Board of Director's Meeting – October 25, 2012

Meeting was called to order at 7:03 p.m. by President Epstein

Roll call showed a quorum was present.

Motion by Falls Village and seconded by Sharon to approve minutes of September's meeting. Motion passed.

Public Comment: None

Correspondence: CT Firefighters Pipes and Drums celebrating 20 years. They are looking for donations for advertising during their annual banquet. Motion by Falls Village, seconded by Washington to not send donation.

Motion by Warren and seconded by Torrington to create policy of not donating LCD Funds to other entities due to the quasi-municipality status of LCD.

Treasurer's Report:

- Operating Account: \$1,420,780.13
- Projects Account: \$848,211.75

There are still funding issues with OSET. Meetings continue to occur to resolve issues. Motion was made by Falls Village and seconded by Jim Schultz to approve report. Motion passed.

Reports of Management:

No questions were raised regarding report. See attached.

COMMITTEE REPORTS:

By law: Did not meet

Executive Board: Did not meet

Finance: Did not meet

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Personnel: Formalized proposal for management benefits. Received resignation letter from Jeff Jasmine effective November 12, 2012. New Employee Todd Anderson is progressing nicely and new employee Frank Pascuccio has just started his training. A new hire will be chosen to fill Jasmine's position. A joint meeting with Exec Board and Personnel Committees will be on Nov 26 to finalize details regarding Exec Director.

Protocol: County wide numbering, and unit numbering was discussed. Goshen Dive Team will have their own dispatch tones. November 15 at 5:30 p.m. is next meeting.

OLD BUSINESS:

CMED Radio programming: LCD will put out notice to departments that they can now program all their CMED and UHF radios to Narrowband as per the FCC.

NEW BUSINESS:

Past Exec Director did apply for unemployment.
January 19th, possibly at Crystal Peak will be LCD Holiday party.
Staffing levels will be watched should Hurricane Sandy strike Connecticut.

Motion was made to adjourn meeting at 7:24 p.m. by Sharon and seconded by Salisbury.
Motion passed.

Manager's Report for Director's Meeting:

- Comm-T Training was attended on 10/9 Dan and Matt Ludwig. The ESF-2 Chairman will be meeting with Deputy Commissioner to discuss. They should announce the location for the state's new communication vehicle within the coming weeks.
- APCO Atlantic conference in Stamford, CT was attended by Kevin, Dan, Matt and Kaki.
- Fiber network PSDN update; still scheduled to be complete September 2013 and governance has been established allowing us to enter a request to use the network.
- Kevin and Dan attended the 911 Commission meeting on October 5th. Special meeting will be held December 14th to discuss Regional Center Funding Formula and statewide consolidation.
- Auditor visited on 10/9 awaiting completion of report. They expect report to be completed mid November. Deadline is 12/31.
- All quarterly reports have been completed
- Todd Anderson completed EMD class. Will be taking CT Telecommunicator Class, Nov. 5 - 9th.
- Frank Pascuccio started on 10/11.
- Dan and Kevin attended the Mecca meeting on October 17th.
- Priority Dispatch's EFD/EPD training will be held here on December 3-7 both Todd and Frank will be attending.
- Wrightline replaced counter tops. If was determined that main lift on position 3 has to be replaced which will require complete disassembly of that position.