

LCD Board of Directors Meeting – March 29, 2012

Meeting called to order by Vice President Eric Epstein at 7:01 p.m.

Roll Call was taken and a quorum was present.

A motion was made by Darin Reid to approve the minutes of the Director's meeting of February 23, 2012. Seconded by Scott Schreiber. – Motion carried.

Public comment: none

Correspondence: Letters from North Canaan (C. Whitting) & Sharon (S. Schreiber) identifying their new directors to LCD.

Treasurer report: Balances in the accounts are:

1. Operating Account: \$1,280,254.15
2. Projects Account: \$776,482.84
3. The treasurer will be calling a meeting of the Finance committee to discuss selection of Auditor.

A motion made by Pat Mechare to receive the treasurer's report, seconded by Darin Reid. No Discussion. Motion carried unanimously.

Executive Director's Report:

1. Held In-service training sessions on March 13th & 15th went over the following issues: EMD PDI's, Universal Standards, Obvious Prequalifiers, ECCS & caller control.
2. Have been working with Hunt CAD systems to get our PD CAD working more efficiently and allow us effective use of EPD protocols
3. Dan & I have been attending meetings on narrow banding issues with our radio's...CMED and Intra-county narrow-banding will be scheduled for October reprogramming with November 1st completion. Note these dates are only for the Narrow Banding Requirement and does not include the new specification for the expanded radio frequencies (256 channels). They have established as February 14, 2014 for that requirement.
4. Continuing working on cross-training.....all but one ETD if now fully cross-trained. New employee Glenn Killion is progressing as planned...should be fully trained and released by April 25th.
- 5a. Kevin & Matt Ludwig represented LCD at the EMS Symposium in Lakeville on March 10th.
5. North Canaan will be running a large tri-state drill on 9/23. LCD will be participating. (Next planning session 4/4).

6. CHH will be holding a 'radiation drill' on May 9th. LCD will be participating. (Next planning session, today 3pm)

7. EFD (with codes) will be live on Monday, April 2nd 0600. Notification via email is being sent to all chiefs and directors.

8. Updates were made to PD CAD to allow 'error free' use of EPD, all ETD's have been directed to use it for every call and report any errors. Errors have been reported and Hunt has been very quick to resolve any issues. **we have some 'changes' that are not user friendly (dispatchers not able to edit any details). Hunt states it was at Sgt. Recchini's request. LT. Newkirk & Capt. Balzano are coming here for 11am to discuss.

9 Tower site Station alarming. We found that the stations do alarm LCD via two beeps when they have low power we are researching why the NM station did not send error message. These alarms have worked on other locations in the past

10. Sherman Dispatch and Command stations are scheduled to come on line the week of April 9th

11. Dan attended Northwest Zone meeting and issues were mainly the shortcomings of the command channel that becomes compromised when dispatch is transmitting also some areas where receivers are needed (Salisbury for one). They also requested that we try to work with Dutchess County and Berkshire County to get a radio channel so we can talk direct.

12. RB 5378 has come out of the Public Safety Committee with a recommendation of an increase of surcharge cap to \$.75

Jim Schultz asked whether the vendor that created our radio system and the Dispatch/command radio issues is the same as the one researching a solution. If so, perhaps there should be some sort of compensation for our troubles.

Bylaws – Pat and Sue met and decided a policy is the best way to go regarding a recognition program for long standing directors. Pat asks that departments research and inform them about past directors.

Exec – did not meet.

Finance - did not meet.

Personnel – did not meet.

Protocol – Eric reported that they met twice this month on March 8th & 22nd – topics addressed: EFD coding, EMD for MVA's, County-wide numbering, Residents name on dispatch. Two informational meetings held regarding EFD were well attended and well received. Two concerns that were raised were determined to be 1. Department internal issue & 2. help improve our level of service to the departments. EFD Coding to go live on April 2nd and notices to directors and service's is going out

tomorrow. Committee is working diligently on a working incident button on CAD as well as 2nd and 3rd alarms, which will allow Departments to preplan as much or as little as they so desire, as well as allow for unit dispatching. Received a couple of special service requests this month – one was from the Northwest rope rescue team – April 1st will have their own tone and the other was from the Thomaston Regional Dive team. Discussion about Dive Team notification – LCD would receive request for Dive team dispatch – LCD would contact Thomaston, Watertown and Terryville via phone and radio dispatch our members Morris & Bantam. Should we do it/how much/what is the liability? Motion by Jim Schultz to move forward and investigate dispatching the regional dive team, which should include a written agreement signed by all parties addressing liability concerns and procedures as well as a fee structure for taking on dispatch duties. Seconded by Darin Reid. Motion Approved.

Pat Mechare brought up to consider a special rider for our liability insurance should be reviewed and that cost could be passed onto this group as a fee.

OLD BUSINESS:

Colebrook tower – Wilbur driveway & tower road paving project, will be completed within budget when weather gets warmer around middle of April.

NEW BUSINESS:

Finance Committee had reviewed and put forth for consideration the 2012-2013 Budget as presented by LCD management. Motion made by DC Brunoli to approve 2012-2013 budget as present by and seconded by P. Bernard – Kent Director abstains. Motion approved.

Matt Star asked about response channel/command and asked for clarification about wording/project/timeframe/committee creation/ etc.

Discussed CMED & intra-county narrow-banding which is set for our Region the last week of October and the first two weeks of November 2012. Also the need for EMS vehicles to have 256 channel radios has been set by DPH for February 2014.

Director Schreiber requested the Frequencies and PL's for CMED, he also requested a copy of the by-laws and asked if AirTac channels are going to be addressed within the narrow-banding of frequencies.

DC Brunoli mentioned that LED lighting on new trucks cause interference with radios. Their truck vendor, Spartan, is looking into the problem.

Scott Schreiber asked why LCD had to change from Low Band to VHF. Joe mentioned several reasons including interference, obsolete radio equipment, and FCC radio coordination.

The Annual Membership meeting on April 26 is scheduled to begin at 7 p.m. followed by LCD Board of Director's meeting at 7:30 p.m.

A reminder to corps to send in letters identifying their directors for next month's meeting.

Motion made by DC Brunoli seconded by Darin Reid to adjourn at 8:35 p.m.

Jon Barbagallo, Recording Secretary

VP Eric Epstein