

LCD Board of Director's Meeting –April, 26, 2012

Meeting called to order by President Farkas at 7:10 p.m.

Roll Call was taken and a quorum was present.

The Nomination Committee of Darin Reid and Pete Bernard reported the following: Eric Epstien for the position of President, Jim Farkas Vice President, Scott Kellogg for Treasurer and Jonathan BARbagallo for Secretary.

Gail Legyt questioned why she was not notified of election status. Matt Starr does not believe Kent received it as well.

Elections were held:

President: Hearing no motions or additions from the floor, motion made by Ed Dorsett of Morris that Secretary cast one ballot. Seconded by Gail Legyt

Vice President: Hearing no motions or additions from the floor, motion made by Craig Whiting that Secretary cast one ballot. Seconded by Steve Elovirta

Treasurer: Hearing no motions or additions from the floor, motion made by Scott Schriber that Secretary cast one ballot. Seconded by Fred Pitcher

Secretary: Hearing no motions or additions from the floor, motion made by Fred Pitcher that Secretary cast one ballot. Seconded by Scott Schriber.

Jon Barbagallo thanked Jim on behalf of the executive board for his hard work and dedication as President over the past 5 years. Ed Dorsett thanked Jim as well for the way he has handled himself and has worked with the Board of Directors and the positive way he has represented LCD.

A motion was made by Darin Reid to approve the minutes of the Directors Meeting of March. Seconded by Chris Motion carried.

Public Comment: Gail Legyt asked about CAD replacement and whether info will be transferred over to the new system.

Correspondence:

Treasurer Report: Jon Barbagallo discussed current status and gave amounts:

Operating: \$1,157,338.34

Projects: \$833,227.30

Joe Del Buono discussed current projects and status of reimbursements and bills. Kent asked about discrepancies in Profit and Loss column. A motion was made by Darin Reid to accept Treasurer's report. Seconded by Steve Elovirta. Motion carried.

Executive Director's report:

- April 2nd – EFD when live at 0600 hrs – positive feedback has been received appears to be working as planned....thank you to all for support and cooperation.
- We have had a few meetings regarding CAD upgrade project. Met with Torrington PD and DMS CAD with needs assessment. Have been working with Torrington IT to have CAD access directly in Communications Manager's office – completed successfully. April 3rd.

- Attended LCFC Plan meeting had discussions on EFD implementation; Narrow-banding of frequencies, upcoming drills in county that LCD will be a part of and about RB 5378 and 9-1-1 surcharge. April 9th. CHH 5/9, N Canaan 9/23 and Goodwin Dam 10/11.
- Telecommunicator Conference was held on April 10th...Me, Kevin Webb, Jeff Liskin, Jacob Keller and Jess Legendre attended – over 280 in attendance. Atty. Daigle discussed liability in the dispatch Center, Amber Lee Foundation gave presentation on the abduction of Amber Lee in Florida and how the 911 system failed. National Missing and Exploited Children Foundation gave presentation on National program and recognition.
- Attended 9-1-1 Commission mtg. on April 13th....items discussed were: Governance of Public Safety Data Network - fiber optic system – legislation proposed that 911 Commission be lead of committee; Troop L & B dispatch consolidation; RB 5378 has come out of Public Safety Committee and also out of Finance committee – both unanimously and now with Energy Committee – need all to contact their local Senators and Representatives and request they support RB 5378 when goes to floor for vote...before May 9th.
- Kevin Webb & Jeff Liskin attended Navigator the week of April 14 – 21 during which time both became certified as EPD-Q's and EFD-Q's.....Jacob Keller, Adam Sevelowitz and I also attended Navigator April 18 – 20....excellent educational presentation – covered topics such as EMD, EPD, EFD, Leadership, Management and Special Interests.
- Sherman antennas for Tx & Rx were placed into service for both Dispatch & Command the week of April 16th, now waiting for feedback if experienced improvements in radio communications.
- Southbury project with Region 5 has also been completed and we now have Tx & Rx capabilities in the part of Region 5 for regional communications for large scale incidents.
- Updated version of Hunt Systems PD CAD was installed on April 24th PD CAD appears to be working more efficiently and allow us effective use of EPD protocols. Major Upgrade.
- Major projects that we are working on are: CAD upgrade, Narrow-banding and radio upgrade projects – committees to be formed in near future.
- Rich Wilbur/Colebrook tower driveway project has begun, driveway has been graded, process to be put down, allow settling and then paving to begin in May. Slight additional cost approximately \$1500 for area that was not planned for initially, but requested to be done by the Wilbur's.

COMMITTEE REPORTS:

Bylaw: Did not meet

Executive: Did not meet

Finance: Jon Barbagallo mentioned that proposals have been issued to several companies in order to hire a new company to complete the annual audit.

Personnel: Did not meet

Protocol: Communications Manager Kevin Webb spoke and gave update about the new CAD status Steve Elovirta raised question about procedure for calls into Troop B/L and notifying Winsted Police Department.

OLD BUSINESS:

Bylaws: A reminder that everyone reads and understands the LCD Bylaws. Under bylaws, certain committees need to be formed.

Steve Elovirta asked about system of being notified when transmitters are not functioning correctly.

NEW BUSINESS:

Kevin Webb discussed the different protocols and was pleased about the way the dispatchers were handling the changes.

Motion was made by Darin Reid to add agenda item needing a 2/3 majority vote to the evening's meeting. Seconded by Chris Little. Motion Carried.

Joe Delbuono spoke about radio issues and asked for a motion to apply to OSET for funding for an upgrade to the simulcast system. It was determined that a 2/3 vote was needed to approve the following:

OSET Capital Expense Grant:

Whereas the Litchfield County Dispatch Inc. (LCD) is applying for consideration to the Office of Statewide Emergency Telecommunications (OSET) a Capital Expense Grant request for F.Y. 2011-2012 in the amount of \$51,000 which will be used to fund upgrade to LCD Simulcast radio system with Rx of Dispatch and Command channels in Salisbury and Kent, CT - let it be resolved that on this date April 26, 2012 that the LCD Board of Directors shall commit to match such funding received dollar for dollar for the purposes as outlined in our grant application with funds set aside in our equipment replacement reserve account for this project.

Motion made by Sue Dyer and seconded by Deputy Chief Brunoli. Discussion ensued about scope of project. Motion carried with 2/3 majority.

The next Board of Director's Meeting is scheduled for May 31, 2012 at 7:00 p.m.

Motion was made by DC Brunoli seconded by Darin Reid to adjourn at 8:19 p.m.

JB