

LCD Board of Directors Meeting

Goshen Firehouse

Meeting Minutes

May 29, 2008

I. Call to order

James Farkas called to order the regular meeting of the LCD Board of Directors at 7:05pm on May 29, 2008 at the Goshen Firehouse.

II. Roll call

Roll call of Directors showed a quorum present.

Others Present: George Pohorilak, Director of State of Emergency Telecommunication (OSET), and Joseph Del Buono, Executive Director

III. Approval of minutes from last meeting

A motion was made by Darin Reid to accept minutes from April 24, 2008 seconded by Sue Dyer. Motion carried.

IV. Public Comment

- a) Jim Farkas introduced George Pohorilak from OSET. Mr. Pohorilak passed out copies of the OSET approved budget. Mr. Pohorilak detailed upcoming projects being worked on (ex. Computer, software updates, 911 surcharges, fiber optic-near future).
- b) Jim Farkas introduced LCD's new Executive Director, Joseph Del Buono to the board who cordially welcomed Mr. Del Buono. Joe starts on July 1, 2008.

V. Correspondence

- a) None

VI. Treasurer's Report-Peter Grusaukas reported on the following:

Operating account balance \$534,737.34. Project account balance \$344,906.93.
Budget report was sent prior to meeting.

Darin Reid made a motion to receive the treasurer's report, seconded by Jim Schultz. The motion carried.

VII. Executive Director's Report – James Farkas reported on the following:

- a) Update; Preventive maintenance- every site has been visited and updated by Northeastern Communications.

- b) Update; Life Star-took a call and forwarded to Life Net it worked as well as expected. Another call Life Star was contacted and forwarded it to Life Net, a delay in service from failure of Life Net to notify us about delay.
- c) Norfolk is beginning trial with iamresponding.com service and LCD will be monitoring service at no cost.

VIII. Committee Report's

- a) **By-Law** – Sent out revised “marked up” copy along with a clean copy of by-laws for review.
- b) **Executive** – Meeting held on personnel issues/unemployment appeal.
- c) **Finance** – No meeting.
- d) **Personnel** – No meeting.
- e) **Protocol** – No meeting.

IX. Old Business

- a) **Unemployment claim-** Jim Farkas reported the appeal was lost. Executive committee decided not to continue the appeal process.
- b) **Troop L Space-** Continuing discussions; Room may be needed for another service. Will continue to pursue the space for LCD.
- c) **Contract-** Union contract has been accepted and signed. Jim thanked Kevin/Union for co-operation. Contract is in effect July 1, 2008.

X. New business

- a) **New Milford paging contract-** Request has been made to reduce cardiac care paging \$1000.00/yr to \$600.00/year. Discussion pursued, the board was in agreement that the original \$1000.00/yr remain in effect.
- b) **Raise's for Part Time Dispatchers-** Jim Farkas recommendation to the board for part time dispatchers to receive a 3.50% cost of living increase in wages effective July 1, 2008. Also recommended a step increase after part time dispatcher works a minimum of 1800 hours in the fiscal year. Further discussion planned for the future.

A motion made by Ruth Epstein and seconded by Sue Dyer to give the recommended 3.50% raise to part time dispatchers. Continuation of the step process for 1 year, with the Executive Director looking at it and making the final decision for part time dispatchers raise's as of July 2009. Motion carried.

- c) **Report from the Evaluation Review Group-** The review group recommended for a 3.50% increase for Daniel Soule, Operation Manager.

A motion was made by Pete Grusauskas to accept the recommendation of the evaluation review group and seconded by Jim Schultz. Motion carried.

- d) **Contracts mailed out to towns-** Reminder to towns contracts with LCD have been mailed out. Please look for them, sign and return.
- e) **CMED Designation forms-** Forms will not be sent out this year from OSET. Previous year designations will remain in effect for this year.

Ruth Epstein made a motion to appoint Robert E King to perform audit for 2007-2008 fiscal year end. Seconded by Sue Dyer. Motion carried.

Jim Farkas mention looking to assign a voting member to sit on the Northwest CT EMS Region 5 Council.

XI. Adjournment

A motion was made by Darin Reid and seconded by Jeff Towle to adjourn the meeting at 8:28pm.

Minutes submitted by: Cammie Dilger

DRAFT