

LCD Board of Directors Meeting

Goshen Firehouse

Meeting Minutes

January 31, 2008

I. Call to order

James Farkas called to order the regular meeting of the LCD Board of Directors at 19:12 on January 31, 2008 at the Goshen Firehouse.

II. Roll call

Roll call of Directors showed a quorum present.

III. Approval of minutes from last meeting

A motion was made by Darin Reid to accept minutes from November 29, 2007 seconded by Sue Dyer. Motion carried.

IV. Public Comment

- a) Would like to thank Wallace Chase for his years of service, has been such a great asset to the company. Would like to wish him good luck and continued success in his new endeavors. And look forward to him continuing to work with us on a part time basis.

V. Correspondence

- a) None

VI. Treasurer's Report

Pat Mechare made a motion to receive the treasurer's report seconded by Sue Dyer. The motion carried.

VII. Executive Director's Report – Martin Lillis, Acting Executive Director reported on the following:

- a) Updates to Website
- b) Updates to CAD

VIII. Committee Report's

- a) **By-Law** – No meeting. Looking to have a finalized draft of the employee handbook for February 08' meeting.
- b) **Executive** – Meeting held. Will report on under new business.
- c) **Finance** – No meeting.
- d) **Personnel** – Meeting held. Ralph Humphrey accepted position on committee. Full time dispatcher-in-training hired, Jacob Keller. The use of the hiring list to fill a second full time position after J. Keller is trained.

- e) **Protocol:** No meeting

IX. Old Business

- a) **Training program for services** - One presentation to date; was well received.
- b) **Siren tones** – Will take care of in-house (4 departments have low band 2 have already ordered equipment).
- c) **Website** – Expanding on website to continue; will maintain updates in-house once trained.
- d) **Audit** – Complete.

X. New business

- a) **Executive Director Position** – Posted with closing date of 1/31/2008 @ 17:00. Copies of (draft) of Executive Director hiring procedures distributed to be reviewed.

A motion made by Peter Grusauskas and seconded by Kris Fazzino to empower the president to follow the procedure outlined in the (draft) of the Executive Director hiring procedure. Motion carried with a vote of 10 in favor, 4 opposed and 2 abstentions.

- b) **Unemployment claims (2)** – Update to agenda; 4 claims pending not 2.
- c) **Staffing** – A full time dispatcher resigned and a full time dispatcher was terminated. We have hired one full time and three part time dispatchers. One of our current part time dispatchers filled the full time position.
- d) **New Intercity Channel** – Installed and in service.
- e) **Torrington meeting** – James Farkas met with Torrington; further discussions planned regarding possible changes to their dispatching services.
- f) **Sherman Project** – Enhance system in Sherman is moving forward.
- g) **Budget** – Preliminary budget looks good for this year.

A motion was made by Darin Reid and seconded by Jim Schultz to convene to Executive Session for the purpose of negotiations. Motion carried.

A motion was made by Pat Mechare and seconded by Darin Reid that the president be empowered to have informal negotiations with the president of the Union.

XI. Adjournment

A motion was made by Darin Reid and seconded by Jim Schultz to adjourn the meeting at 21:41.

Minutes submitted by: Cammie Dilger